

# Symbiosis Centre for Information Technology

## Undertaking of Admission

To,  
The Director,  
Symbiosis Centre for Information Technology

Madam,

I request permission to join the Residential PGPITBM programme batch 2016-17 of SCIT, Pune. I understand that in case of cancellation fees will be refunded as per rules stated as under:

- i. Admission, if cancelled before programme commencement (i.e. 6<sup>th</sup> June, 2016), Rs. 1000/- + Rs. 35,000/- (non-refundable pre-induction module fees) will be deducted and balance amount will be refunded. I understand that if I cancel my admission after commencement of the course but within 1 month, fees will be deducted on pro-rata basis. I also understand that if I cancel my admission after 5<sup>th</sup> July 2016, I will not be entitled for refund of fees. I have noted that cancellation due to non-fulfillment of eligibility criteria refund of fees would be made as per the rules of SIU.
- ii. Medical insurance premium will be deducted after commencement of programme i.e. 6<sup>th</sup> June 2016 ( Deduction towards medical insurance premium would be paid from my fees as the list of students as on programme commencement is forwarded to the Insurance Co. for availing of benefits from day one of programme commencement.)
- iii. I am aware that ragging is banned in the institute & hostel premises I will abide by rules mentioned in the prospectus.
- iv. **FOR WORKING CANDIDATES ONLY:**  
As I am working in Company PSU Government organization I will complete necessary formalities regarding resignation before I join the programme and I will bring NOC in case of Government Organization or PSU's and in case of private organizations resignation acceptance letter from previous employer. If I work in a Government organization / PSU's I will be allowed to pay fees provided a copy of application submitted to the HR Department of respective organizations for release from services. I will then be allowed to join course by submitting NOC from their Head Office.

I have read the rules as mentioned above, refund rules, admission process rules, rules mentioned is SIU & SCIT website will follow the code of conduct of SCIT, SIU & Symbiosis Society from time to time. In matters of interpretation I accept the decision given by the Director, SCIT, Pune and the approval authority at SIU in this respect as final and binding.

Applicant's Signature  
Name  
Date

Parent's / Guardian's Signature  
Name  
Date